Franklin School Committee Minutes

August 21, 2012

Municipal Building – Council Chambers

Call to order: 7:00 p.m.

Mrs. Mullen

Mrs. Mullen read the Districts Vision Statement. The Vision Statement reads the Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Attendance: Mrs. Douglas, Mr. Donahue, Mrs. McIntyre, Mrs. Rohrbach, Mrs. Mullen, Mrs. Trahan and Mr. Jewell were present. Also present were Superintendent Maureen Sabolinski, Assistant Superintendent Sally Winslow, Miriam Goodman, School Business Administrator and other invited guests. The FHS representatives are on summer recess.

Moment of Silence: A moment of silence was observed.

1. Routine Business

- Citizens Comments: None
- Review of Agenda: Policy JIH Interrogations and Searches will be added to the agenda under Discussion Only Items.
- Minutes:

I recommend approval of the minutes from the August 7, 2012 School Committee Meeting. Motion: Mrs. Rohrbach Second: Mrs. Trahan

Motion: Mrs. Rohrbach Approve: 7

> Mrs. McIntyre Second: Mrs. Rohrbach

• Payment of Bills: Motion: Mrs. McIntyre Approve: 7

• Payroll: Mrs. Douglas reviewed the payroll, found it to be in order and recommended acceptance.

• FHS Student Representatives: The FHS student representatives are on summer recess. They will be in attendance at the next meeting.

• Correspondence: There was no correspondence to discuss at this evening's meeting.

2. Guests/Presentations:

a. FHS Handbook: Mr. Light noted that there are three key areas of change that can be found highlighted in the Handbook, as well as some minor changes to wording. The key changes are: the requirement to complete four years of math for the class of 2016, the Head Injury and Concussion Policy and lastly, a new policy on classroom tardiness and how it affects attendance.

The addition of a new Assistant Principal at the high school was also noted. Mrs. Sabolinski noted that this was done in a budget neutral way – through attrition.

b. Medical Emergency Response Plan: Mrs. Sabolinski noted that the District was required by law to develop a Medical Emergency Response Plan and submit it to the DESE by September 1st. She further noted that the District has a plan with District responses, each school has a plan with school responses and she feels they are in good shape with the plan. She did note that one area they need to focus on is with response to tornadoes. She, along with the fire chief continue to work on this area.

3. Discussion Only Items:

 Elimination Policies (First Reading): JICA – Student Dress Code
 JICDA – Academic Honesty Policy
 JICF – Gang Activity/Secret Societies
 JKAA – Non-Violent Physical Crisis Intervention
 JKAA-R – Non Violent Physical Crisis Intervention Administrative
 Procedures/Crisis Team Procedures
 JKF-E – Memorandum of Understanding
 JKF-R – Matters Involving Violence, Weapons, Hate Crimes and Drug
 Distribution
 JLF-E – Child Abuse/Neglect
 JFL-R – Statement of Child Abuse and Neglect
 JIH – Interrogations and Searches

Mrs. Winslow mentioned that most of the above listed Policies can be found in the Handbooks and a few of them are outdated.

A motion was made to accept the policies just reviewed to be eliminated from the Policy book. Motion: Mrs. Trahan Approve: 7 It was also noted that these have been moved to a second read. New Revised Policies (First Reading): JLF – Child Abuse/Neglect JKAA – Non-Violent Physical Crisis Intervention

A motion was made to move Policies JLF and JKAA for a second read as new or revised policies. Motion: Mrs. Trahan Approve: 7

4. Action Items:

- I recommend appointing the Superintendent of Schools to represent the Franklin Public Schools on the Board of Directors of the Bi-County Collaborative for the 2012-2013 school year. Motion: Mrs. Rohrbach Approval: 7
- I recommend appointing the Superintendent of Schools to represent the Franklin Public Schools on the Board of Directors of the ACCEPT Collaborative for the 2012-2013 school year. Motion: Mrs. Rohrbach
 Second: Mrs. Trahan
 - Approval: 7
- I recommend acceptance approval of the budget transfers as detailed. Motion: Mrs. Rohrbach Approval: 7
 Second: Mrs. Trahan
- I recommend acceptance of a check for \$50 from Rosalind Gordan for the Schaeffer Scholarship at FHS.
 Motion: Mrs. Rohrbach Second: Mrs. Trahan Approval: 7
- 5. I recommend acceptance of a check for \$242.28 from Douglas Lee/Wells Fargo Community Support Campaign for the FHS. Motion: Mrs. Rohrbach Approval: 7
- 6. I recommend acceptance of the donation of three pallets of mixed paper from Lindenmeyer Munroe to the Franklin Public Schools. Motion: Mrs. Rohrbach Approval: 7
- 7. I recommend approval of the FHS Handbook as discussed. Motion: Mrs. Rohrbach Approval: 7
 8. Second: Mrs. Trahan

5. Information Matters:

- Superintendent's Report: Mrs. Goodman noted that bus routes have been posted to the website. She recommends students arrive to their bus stop 5 minutes earlier than the time posted. Bus passed can be picked up at the child's school. Mrs. Sabolinski added that they will do bus counts the first few weeks of school. If seats are available, they will make them available to those students on the wait list. She also noted that the elementary placement letters went out today. She would like to have a District wide date set for next year to mail out all placement letters. She noted that the enrollment update can be found in the Committee's packet. She also noted that she is requesting an additional .4 PE Health Teacher. She will fund the position through a resigned EA position. Lastly, she noted that Lifelong Learning information has been sent out in the mail new courses include Mandarin Chinese and a Cisco Academy.
- School Committee Sub-Committee Reports: Mrs. Trahan noted that the Policy Sub Committee met earlier this evening. She noted the Committee can expect to see more policies for review at the next meeting.
- School Committee Liaison Reports: No new information discussed at this time.
- 6. New Business: Mrs. Trahan noted that the FEF Casino Night will be held on Saturday, November 3rd at the Elks. She encourages everyone to attend to support our fundraising efforts. She also noted there will be some new surprises this year.
- 7. Adjourn: 7:50 p.m.

Respectfully Submitted,

Maureen Barker

List of documents SCAgenda 8-21-12.pdf August 7, 2012 SCMinutes-DRAFT.pdf Payroll Warrant #1303 summary.pdf Payroll Warrant #1303.pdf Franklin Public Schools summary & sign off.pdf SC Warrant 063012#2.pdf SC Warrant 063012#3.pdf SC Warrant 071212.pdf SC Warrant 071912.pdf SC Warrant 072612.pdf SC Warrant 080212.pdf SC Warrant 080912.pdf 12-13FHSHandbook.pdf Medical Emergency Response Plan 8-10-12 Letterhead.pdf Policy.pdf ActionA.pdf ActionB.pdf

Franklin School Committee Minutes – August 21, 2012 Final Copy ActionC.pdf ActionD.pdf ActionE.pdf ActionF.pdf ActionG.pdf 8-21-12.pdf Chapter 222 Acts of 2012 8.6.2012.pdf ENROLLMENT-8-15-12.pdf